**Housing Disrepair Paralegal**

**Ready to jump into the legal world?**

Express Solicitors are currently ranked 70 out of more than 10,000 law firms in the UK and ranked in the top ten for the Best Law Firm to work for in the UK by Best Companies. We have a 5-star ranking with Trust Pilot from over 6,000 reviews, which, coming from our clients, means a lot to us.

**What we offer you**

* **Law Graduate - No experience required,** full training will be provided.
* Join our team and be a part of every step of the case from start to finish.
* Gain experience and build your paralegal career in a dynamic and fast paced environment.
* Work on cases from letter of claim to trail, ensuring client satisfaction.
* Manage your own caseload within 3 months.
* Achieve a training contract within 6-18 months.

**About the role**

**Join our award-winning firm as a Law Graduate to assist with pre and post issue housing disrepair claims!**

As a Law Graduate, you’ll assist with claims and work closely with a senior fee earner, allowing you to further enhance your skill set to become a successful legal assistant. We offer a fantastic route of progression, and we will always give you guidance and support to kickstart your career.

**Benefits**

* **Salary –** £24,750 per annum.
* **Working Hours -** 8:30 am-5:30 pm Monday-Thursday with a 5 pm finish on Friday (39.5 hours).
* **Hybrid Working –** 3/2 alternative working from home pattern staff after probation.
* **Holidays** - 23 days holiday a year, rising to 26 days + a day off for your birthday after two years’ service.
* **Benefits** - Brand new office space including onsite free gym, company sports teams, Employee Assistance Programme, and budget for regular team events.

**Interested?**

Click the apply button or contact us for an informal chat.

We rate skill and ability above all else and our recruitment policy encourages applications from all.

By applying for this vacancy, you give us consent to process your data in line with our Privacy Policy, full details of which can be found on our company website <https://www.expresssolicitors.co.uk/staff>.